

Health Board Meeting
Wednesday, April 7, 2008
Nobles County Government Center
Worthington, MN 56187

The following Health Board Members were present: Karen Pfeifer, Dorothy Dorn, Norm Gallagher, Lyla Hieronimus, David Benson and Bob Jarchow.

Others present: Brad Meyer, Barb Bents, Cindy Frederickson, Barb Navara, Mary Rippke (MDH) and Julie Buntjer (Daily Globe)

Chair Karen Pfeifer called the meeting to order at 1:00 p.m.

On a motion by Bob Jarchow and seconded by Dorothy Dorn, it was duly passed to approve the agenda as amended.

The Board reviewed the minutes from the Health Board meeting that was held on March 12, 2008. Dorothy Dorn moved to approve the minutes. Motion was seconded by Norm Gallagher. Motion carried.

The April bills were presented to the board for payment. The total of the bills presented was \$32,204.94. Bob Jarchow moved to allow the bills. Motion seconded by David Benson. Bills allowed.

A motion was made by Dorothy Dorn and seconded by Bob Jarchow to ratify the payment of \$53.94 to Frontier. Motion Carried.

There was no financial information available for March.

Old Business:

Brad Meyer gave an update on his activities for the past month.

Cindy Frederickson, Barb Navara and Barb Bents gave an update on team activities.

Brad updated the Board on the priorities that were identified at the retreat that was held in January.

Discussion was held regarding developing an Adhoc Workgroup for Teen Pregnancy Prevention. A motion was made by David Benson and seconded by Norm Gallagher to proceed with the development of the workgroup. Motion carried.

Job descriptions for the Team Leaders, Public Health Nurses, Registered Nurses, Health Educator and Sanitarian have been sent in for reclassification. The company that evaluates them will begin the review process around April 15th.

Karen Pfeifer updated the Board on the staffing committee meeting that was recently held. The committee reviewed the evaluation tool used for the CHS Administrators annual evaluation and discussion was also held regarding a salary increase for the CHS Administrator.

New Business:

A request to purchase a used copy machine from Davis Typewriter was reviewed. A motion was made by Bob Jarchow and seconded by Lyla Hieronimus to approve the purchase. Motion carried.

Discussion was held regarding the annual meeting for the agency. Brad and Karen will come up with a date and location and present the information at the next Board meeting.

The contract with the Minnesota Department of Health for Eliminating Health Disparities was reviewed. A motion was made by Norm Gallagher and seconded by David Benson to approve the contract. Motion carried.

Interpreter contracts for Alejandra Ramos and Guadalupe Perez were reviewed. A motion was made by David Benson and seconded by Bob Jarchow to approve the contracts at a rate of \$20/hour. Motion carried.

Program Reports were reviewed.

The next Health Board meeting will be held on May 14th at 1:00 PM in Luverne.

There being no further business, the Board adjourned.

Respectfully Submitted,

Barb Bents