

Health Board Meeting  
Wednesday, January 9, 2008  
Rock County Human Services Building  
Luverne, MN 56156

The following Health Board Members were present: Karen Pfeifer, Dorothy Dorn, David Benson, Norm Gallagher, Lyla Hieronimus, Richard Bakken and Bob Jarchow.

Others present: Brad Meyer, Barb Bents, Cindy Frederickson, Barb Navara, Lois Schuller (Sanford VNA) and Julie Buntjer (Daily Globe)

Chair Karen Pfeifer called the meeting to order at 1:00 p.m.

On a motion by Lyla Hieronimus and seconded by David Benson, it was duly passed to approve the agenda.

The Board reviewed the minutes from the Health Board meeting that was held on December 12, 2007. Norm Gallagher moved to approve the minutes. Motion was seconded by Bob Jarchow. Motion carried.

David Benson made a motion to ratify and approve the 2007 year-end bills in the amount of \$9,913.31. Motion seconded by Dorothy Dorn. Motion carried.

The January bills were presented to the board for payment. The total of the bills presented was \$59,328.10. Norm Gallagher moved to allow the bills. Motion seconded by David Benson. Bills allowed.

There was no financial information available for December.

**Old Business:**

Brad Meyer gave an update on his activities for the past month.

Cindy Frederickson, Barb Navara and Barb Bents gave an update on team activities.

The strategic retreat for the Health Board will be held on January 15<sup>th</sup> at Prairie Holdings Town Hall.

Ann Gregory has been hired to fill the vacant Public Health Nurse position in the Nobles County office. Ann will begin her duties on Jan.22nd.

The clean-up of the clandestine lab in Dundee has been completed and the samples have come back clean.

**New Business:**

The Board reviewed the required 2008 appointments. David Benson moved to approve the following appointments. Bob Jarchow seconded the motion. Motion carried.

Authorized Official – Brad Meyer

Fiscal Agent – Mel Ruppert

Signature on Contracts – Chair & Vice-Chair

SCHSAC Representative – David Benson and Alternate Brad Meyer

Officers – Karen Pfeifer, Chair and Dorothy Dorn, Vice-Chair

The Board reviewed the Agency fees for 2008. Bob Jarchow moved to approve the fees. Dorothy Dorn seconded the motion. Motion carried.

The 2008 budget was reviewed. A motion was made by Richard Bakken and seconded by Lyla Hieronimus to approve the 2008 operating budget in the amount of \$1,384,203. Motion carried.

The Public Health Preparedness revised grant agreement was reviewed. The agreement is in the amount of \$57,710. A motion was made by David Benson and seconded by Dorothy Dorn to approve the grant agreement. Motion carried.

The Local Public Health Act Funding Assurances and Agreements with the Minnesota Department of Health for 2008 were reviewed. Motion made by Norm Gallagher and seconded by Lyla Hieronimus to approve and submit the Assurances and Agreements to MDH. Motion carried.

Brad informed the Board that he has received resignations from Leila Gilbert and Ruth Nystrom both of whom served on the NRCHS Advisory Committee.

Program Reports were reviewed.

The next Health Board meeting will be held on February 13th at 1:00 PM in Worthington.

There being no further business, the Board adjourned.

Respectfully Submitted,

Barb Bents