

Health Board Strategic Retreat
Tuesday, January 15, 2008 – 9:30a – 3:00p
Prairie Holdings Town Hall Room
Worthington, MN 56187

Retreat Summary

Discussion of the CHS Administrator's Annual Performance Evaluation. The Administrator filled out a self-evaluation and each of the Health Board members completed their own evaluation of the administrator. The Administrator received high marks and review of his personal and professional goals was discussed.

Discussed the Organizational Review of the agency with a powerpoint presentation. *Please see Power Point slides handout.*

Reviewed the Joint Powers Agreement and By-Laws. Will make corrections to both should we decide to dissolve the Health Board Advisory Committee at the February Health Board meeting.

There was discussion on setting up the Staffing Committee that was brought up at a past Health Board. The Health Board members encouraged the Administrator to convene the committee whenever he feels like he needs to bounce personnel issues off of people to get a different insight and for advice.

Review of the Essential Local Public Health Activities

1. Assure an Adequate Local Public Health Infrastructure
2. Promote Healthy Communities and Healthy Behaviors
3. Prevent the Spread of Infectious Disease
4. Protect Against Environmental Health Hazards
5. Prepare For and Respond To Disasters, and Assist Communities in Recovery
6. Assure the Quality and Accessibility of Health Services

Priorities outlined at the Retreat are:

- More publicity and marketing for the agency and its activities
- Increase family health referrals in Rock County
- Go after Active Living in Minnesota grants and promote Active Living in our communities
- Continue building partnerships and relationships within our service area
- Create an Ad Hoc Workgroup of professionals and citizens to discuss Teen Pregnancy Prevention issues in Nobles County.

Discussion on Compensation Plan & Job Descriptions. It has been discussed that we should keep the current Nobles County Compensation Plan and revise the Job Descriptions as needed to reflect the staff member's current job duties. We would eventually like to proceed with generic job descriptions for each class of staff members to maintain more uniformity within the organization. The Administrator continues to work on this and will move forward with the recommendations as planned.

No further discussion and we adjourned at 3:10 pm.