

Health Board Meeting  
Wednesday, March 12, 2008  
Rock County Human Services Building  
Luverne, MN 56156

The following Health Board Members were present: Karen Pfeifer, Dorothy Dorn, Norm Gallagher, Lyla Hieronimus, Richard Bakken and Bob Jarchow.

Others present: Brad Meyer, Barb Bents, Cindy Frederickson, Barb Navara and Kyle Oldre

Chair Karen Pfeifer called the meeting to order at 1:00 p.m.

On a motion by Dorothy Dorn and seconded by Lyla Hieronimus, it was duly passed to approve the agenda.

The Board reviewed the minutes from the Health Board meeting that was held on February 13, 2008. Dorothy Dorn moved to approve the minutes. Motion was seconded by Norm Gallagher. Motion carried.

The March bills were presented to the board for payment. The total of the bills presented was \$17,989.34. Bob Jarchow moved to allow the bills. Motion seconded by Richard Bakken. Bills allowed.

A motion was made by Dorothy Dorn and seconded by Bob Jarchow to ratify the payment of \$174.93 to Visa. Motion Carried.

There was no financial information available for February.

**Old Business:**

Brad Meyer gave an update on his activities for the past month.

Cindy Frederickson, Barb Navara and Barb Bents gave an update on team activities.

Brad updated the Board on the priorities that were identified at the retreat that was held in January.

Drafts of the job descriptions for the Team Leaders, Public Health Nurses, Registered Nurses, Health Educator and Sanitarian are currently being reviewed by Nobles County Administration. They will be sent in for reclassification within the next week or two.

**New Business:**

Discussion was held regarding increasing the current WIC Technician from .8 FTE to 1.0 FTE. A motion was made by Bob Jarchow and seconded by Norm Gallagher to approve increasing the position effective April 1<sup>st</sup>. Motion carried.

Paula Anderson, Health Educator, gave an update on the Blue Cross/Blue Shield Communities for Healthy Air grant. Paula is also currently working on submitting an application for an Active Living grant from Blue Cross/Blue Shield.

Program Reports were reviewed.

The staffing committee will meet to discuss proposed changes to the evaluation form that is used for the CHS Administrators annual evaluation.

The next Health Board meeting will be held on April 7th at 1:00 PM in Worthington.

There being no further business, the Board adjourned.

Respectfully Submitted,

Barb Bents