

Health Board Meeting
Wednesday, May 14, 2008
Rock County Human Services Building
Luverne, MN 56156

The following Health Board Members were present: Karen Pfeifer, Dorothy Dorn, Richard Bakken, Lyla Hieronimus, David Benson and Bob Jarchow.

Others present: Brad Meyer, Barb Bents, Cindy Frederickson, Kyle Oldre and Julie Buntjer (Daily Globe)

Chair Karen Pfeifer called the meeting to order at 1:00 p.m.

On a motion by Dorothy Dorn and seconded by Lyla Hieronimus, it was duly passed to approve the agenda.

The Board reviewed the minutes from the Health Board meeting that was held on April 7, 2008. Dorothy Dorn moved to approve the minutes. Motion was seconded by David Benson. Motion carried.

The May bills were presented to the board for payment. The total of the bills presented was \$30,976.80. Bob Jarchow moved to allow the bills. Motion seconded by Richard Bakken. Bills allowed.

April financial was reviewed. Balance as of 4/30/08 was \$281,923.59.

Old Business:

Brad Meyer gave an update on his activities for the past month.

Cindy Frederickson and Barb Bents gave an update on team activities.

Brad updated the Board on the priorities that were identified at the retreat that was held in January.

Discussion was held regarding the new job descriptions for the Public Health Nurses, Registered Nurses, Health Educator, Sanitarian, PHN Supervisors and Administrative Supervisor. A motion was made by David Benson and seconded by Bob Jarchow to approve the new job descriptions. Motion carried.

A motion was made by Lyla Hieronimus and seconded by Richard Bakken to approve the recommended pay grade changes for the following positions: Cindy Frederickson, PHN Supervisor, Barb Navara, PHN Supervisor, Barb Bents, Administrative Supervisor and Stephanie Ross, RN. Motion carried.

The date and location for the annual Health Board meeting have not yet been determined. Brad and Karen will inform the Board once that information has been set.

New Business:

Brad introduced to the Board a new program entitled "Your Public Health Neighbor: A Telephone Reassurance Program". Discussion followed. A motion was made by Dorothy Dorn and seconded by Lyla Hieronimus to proceed with implementing the program. Motion carried.

Interpreter contracts for Sister Karen Thein, Maribel Solis, Victoria Saldana, Yaveline Mena and Minh Du Le were reviewed. A motion was made by Bob Jarchow and seconded by David Benson to approve the contracts at a rate of \$20/hour. Motion carried.

Paula Anderson, Health Educator, gave an update on the BC/BS Healthy Communities for Healthy Air grant. The grant will end on June 30th.

Program Reports were reviewed.

The next Health Board meeting will be held on June 11th at 1:00 PM in Worthington.

There being no further business, the Board adjourned.

Respectfully Submitted,

Barb Bents